



**Federal Work Study Job Announcement
On-Campus Employment
2008-2009**

Location: Child Development Center-Folsom Lake College

Job Title: Classroom Aid

Supervisor: Debi Rocco (Unavailable for contact until August 18, 2008)

Phone #: 916-608-6598

No. of Positions: 1-2

Application Deadline: September 19, 2008

Job Description:

General office as trained, answer phones; and some filing. General kitchen and housekeeping duties as needed. Some classroom prep, assist teaching staff as needed.

Skills Required:

Communication and customer service skills, general office skills. Applicant should be familiar with basic child development; previous preschool experience is helpful, but not required. Selected applicant must clear criminal background check prior to starting position.

Work Hours:

20 hours per week. Mornings or afternoons, if possible will work around school schedule.