



Student Petition

Deadlines for Submission

Fall: 12/18/08

Spring: 05/20/09

Summer: 08/07/09

Federal regulation mandates that schools participating in the Federal Student Aid Programs establish a Satisfactory Academic Progress (SAP) policy that monitors student progress at least once each semester for grant/loan eligibility. On the reverse side is a copy of the Folsom Lake College Satisfactory Academic Policy. A copy of this policy is also printed in the school catalog.

In a review of your academic transcripts, you do not meet the required academic progress necessary to receive financial aid. Financial aid consists of Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Academic Competitiveness Grant, Federal Work Study, State Cal Grant, Stafford Subsidized and Unsubsidized Student Loans.

Financial Aid uses an official transcript in determining Satisfactory Academic Progress. If there are errors on your academic transcript, you should contact the appropriate Instructor, Area Dean, or Department. If changes are made to your grade report, you may request the Financial Aid Office to review your academic progress.

Folsom Lake College realizes there are mitigating circumstances that could adversely affect a student's ability to maintain satisfactory academic progress. Enclosed is a petition you may complete if you have mitigating circumstances that caused you to fall below the required standards. If you decide to petition, thoroughly state your situation; attach a **current Educational Plan** completed by an Academic Counselor, and any supporting documentation (i.e., medical records, etc.) to your student petition. Furthermore, you must **attend a mandatory satisfactory academic progress workshop** (see attached flyer for SAP workshop dates/times).

Financial need is a requirement to receive financial aid; financial need is not justification for approval of a student petition. **It is recommended that your petition address the reasons why you did not maintain Satisfactory Academic Progress and how that situation has changed.**

The petition process takes approximately 4-6 weeks to complete. You will be notified about the result of your petition as soon as a decision has been made. If you have not been notified about your petition in four weeks, please contact the Financial Aid Office.

STUDENT PETITION TRACKING

Submitted Student Petition On:	Contact Financial Aid Office On or After: (Allow 4 weeks from submit date)

FOR FINANCIAL AID OFFICE USE ONLY

<input type="checkbox"/> Petition Postponed	Date: _____	FAA 1: _____
Comments: _____		
<input type="checkbox"/> Petition Approved	Date: _____	
Comments: _____		
<input type="checkbox"/> Petition Denied	Date: _____	
Comments: _____		

<input type="checkbox"/> Petition Postponed	Date: _____	FAA 2: _____
Comments: _____		
<input type="checkbox"/> Petition Approved	Date: _____	
Comments: _____		
<input type="checkbox"/> Petition Denied	Date: _____	
Comments: _____		

<input type="checkbox"/> Petition Postponed	Date: _____	FAA 3: _____
Comments: _____		
<input type="checkbox"/> Petition Approved	Date: _____	
Comments: _____		
<input type="checkbox"/> Petition Denied	Date: _____	
Comments: _____		

Final Decision

(To be completed by last person to review petition)

Petition Approved:

Fall _____ Spring _____ Summer _____

Reinstate for Spring (received aid in fall)

Petition Denied

Fall _____ Spring _____ Summer _____

Comments: _____