



F O L S O M L A K E C O L L E G E
EL DORADO CENTER ♦ RANCHO CORDOVA CENTER

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FOLSOM LAKE COLLEGE
Eco Club Constitution Guidelines

Article I

Section 1: The name of this organization shall be Folsom Lake College Eco Club

Article II: Purpose or Objectives

Section 1: The purposes of this organization shall be to promote environmental education, awareness and sustainability among Folsom Lake College students and the surrounding community.

Section 2: This club plans to host campus Earth-Day activities and recycling events, as well as educational and volunteer activities that promote the environment.

Article III: Membership

Section 1: Membership should be open to all FLC students interested in our club, regardless of race, religion, sex, national origin, or physical limitations.

Section 2: A person is a member in good standing when he or she provides a phone number (to be shared among club members only) and attends some combination of 3 meetings or events during the semester.

Article IV: Officers

Section 1: The officers and their duties shall be:

President: emails the agenda before each meeting (preferably the weekend before).

Secretary: takes meeting notes & emails them to members and the office of student life

Treasurer: responsible for depositing money to the club account and submitting club event sheets

ICC Representative: attends inter-club council meetings (in addition to Eco Club meetings)

Student Senate Representative: attends student senate meetings (at least 2 during the semester) which are held the 1st and 3rd Tuesday of the month at 2:00pm in FL1-104.

Section 2: The rights of voting and holding an office are reserved for club members only.

Section 3: Elected officers must receive majority of votes to be elected.

- Section 4:** Vacancies in office shall be filled by election.
- Section 5:** Officers shall be appointed upon election and shall take office upon appointment. The appointment shall run until the next election is held
- Section 6:** Elections are held during the first meeting of each semester. If for any reason an officer fails to attend three club meetings in a single semester his/her position will be forfeit and a new election for that position will be held.

Article V: Meetings

- Section 1:** Regular meetings shall be held on the first Friday of the month during the regular semester.
- Section 2:** Special meetings may be called by the club President or Advisor via email.
- Section 3:** A quorum of 5 members and 1 officer shall be necessary to conduct business.

Article VI: Finances and Banking

- Section 1:** All monies shall be banked at Folsom Lake College, LRCCD
- Section 2:** There are no dues for this club

Article VII: Anti-Discrimination, Anti-Hazing

- Section 1:** There shall be no discrimination based on race, creed, sex or national origin.
- Section 2:** There shall be no hazing.

Article VIII: Amendments

- Section 1:** Changes to the constitution may be suggested by any club member during any regular or special meeting of the club.
- Section 2:** Changes to the constitution shall be ratified by a majority vote of members.

Article IX: By-laws

- Section 1:** Changes to the by-laws may be suggested by any club member during any regular or special meeting of the club.
- Section 2:** Changes to the by-laws shall be ratified by a majority vote of members or by the club advisor.

Article X: Parliamentary Authority

- Section 1:** The club shall be guided in its procedures by Robert's Rules of Order, latest edition, when no other rules have been specifically established in the by-laws or constitution.